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| **WEST AND EAST PUTFORD PARISH COUNCIL**  PARISH CLERK: Vacant.  E-MAIL: clerk@putfordparish.gov.uk  CHAIRMAN: Vacant (meeting to be Chaired by Vice-Chair – Cllr. Mike Cornish) | | |
| **TO ALL COUNCILLORS:**  You are hereby summoned to a Parish Council Meeting on **Wednesday, 27th March 2024 in Collacott Room at Bradworthy Memorial Hall at 7.30pm.**  The Agenda is detailed below. | | |
| **No.** | **Item** | Mins. |
| 1. | **Welcome**  Explanation of meeting responsibilities in the absence of a Chairman and Parish Clerk | 1 |
| 2. | **Items raised by members of the public.** *It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.* | 3 |
| 3. | **Apologies.** | 1 |
| 4. | **Declarations of Interest.**  4.1 Register of Interests (ROI). Councillors to update as required  4.2 Personal Interests (PI). Councillors must declare any personal interest in itemson the agenda and their nature.  4.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniaryinterest in items on the agenda and their nature and they must leave the meeting forthat agenda item | 1 |
| 5. | **Approval of the Minutes of the Parish Council Meeting held on 24th January 2024.** | 5 |
| 6. | **Reports:**  **6.1 District Councillors P Pennington / R Hicks.** | 10 |
| 7. | **Common Moor.**  7.1 Management Plan update – Cllr M. Thomas  7.2 Land Agent – Cllr M. Thomas  7.3 Chippings – Cllr. Moulder  7.4 DWT Award – Cllr M. Thomas | 15 |
| 8. | **Matters Arising**.  8.1 Councillor email addresses – Cllr M. Thomas  8.2 Website – Cllr M. Thomas  8.3 Council laptop – Cllr Thomas  8.4 Snow Warden – Cllr Hancock (from Minutes of last meeting) | 5 |
| 9. | **Planning and Planning Correspondence.**  1) 1/0145/2024/AGMB -   |  | | --- | | Prior approval for the change of use of agricultural building to 2 no. dwellings and associated building operations under class Q | | Barn At Grid Reference 236135 117853, Putford, Holsworthy, Devon |     2) 1/0146/2024/FUL (Extension granted)   |  | | --- | | Demolition of existing barn and erection of 1no. dwelling in lieu of Class Q approval 1/0164/2023/AGMB (Variation of condition 2 of planning approval 1/0711/2023/FUL) | | Agricultural Building At Grid Reference 236280 114737, West Putford, Devon, | | 10 |
| 10. | **Finance.**  10.1 Cancelled debit card  10.2 Payment of DWT invoice for swaling | 5 |
| 11. | **Resignation of Parish Clerk and Chairman**  11.1 Review of process of dealing with actions by the clerk – Cllr. Clemens  11.2 Employing a new clerk  11.3 Replacing the Chairman  11.4 Interim arrangements | 20 |
| 12. | **Correspondence / Notices & Publications Received** | 5 |
| 13. | **Matters raised by Councillors / Clerk.**  Potential defibrillator to be deferred to a future meeting | 5 |
| 14. | **Date of next Meeting:**  Wednesday, 22nd May 2024 in Collacott Room at Bradworthy Memorial Hall at 7.30pm.  This will commence with the Annual Parish Meeting followed by the Annual Parish Council Meeting (AGM). | 90Mins |