

WEST AND EAST PUTFORD PARISH COUNCIL

Parish Clerk : David Smith, 1 Mambury Cottages, East Putford, EX22 7UH Tel : 01409 240219

CHAIR: Councillor Steve Carter, Churston Ford, West Putford, Holsworthy, EX22 7UU/ Tel : 01409 240328.

TO ALL COUNCILLORS:

**You are hereby summoned to the Parish Council Meeting on Wednesday, 15th March 2023 at 7:30pm in the Collacott Room at Bradworthy Memorial Hall
The Agenda is detailed below.**

Members of the public are welcome to attend

David Smith, Parish Clerk, 8th March 2023.

| No. | Item | Min s |
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| 1 | Structure of the Parish Council and preparation for Elections in May To confirm Cllr Carter as Chair and registration processes for Councillors wishing to stand again. To note the resignation of Cllr Nick Hancock. | 5 |
| 2 | Items raised by members of the public. <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes</i> | 3 |
| 3 | Apologies. | 2 |
| 4 | Declarations of Interest | 2 |
| 5 | Approval of the Minutes of the Parish Council Meeting held on 18th January 2023. | 3 |
| 6 | Reports: Written Reports requested - to note at this point in the meeting. 6.1 County Councillor J Morrish. 6.2 District Councillors R Hicks and P Pennington 6.3 Common Moor - Councillor Thomas 6.4 State of the roads / Signpost update. Cllr Carter | 15 |

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| 7 | <p>Items to Discuss.</p> <p>7.1 Devon Air Ambulance Night Landing Site - <i>To receive an update on the outstanding works.</i></p> <p>7.2 Fly Tipping at Common. Moor Cross and Scrub Clearance Proposal - <i>To receive an update on the costs of the proposed information board.</i></p> <p>7.3 Parish Council Notice Boards including re-siting of East Putford Notice Board. - <i>To receive an update.</i></p> <p>7.4 Support for Holsworthy Rural Transport - <i>To receive an update on the Council's request for further information.</i></p> <p>7.5 Refurbishment of Skittles Alley to provide a Community Asset</p> <p>7.6 Review of Common Moor Management Plan - <i>To review progress to the plan and to consider renewal of the scrub clearance and swaling contracts</i></p> <p>7.7 Review of Business Continuity Plan</p> <p>7.8 Potential Financial Contribution to proposed Putford Calendar 2024</p> | 60 |
| 8 | <p>Planning and Planning Correspondence.</p> <p>The parish Council have been asked for its comments on the following applications :-</p> <p>8.1 The Stud Barn West Putford Holsworthy Devon EX22 7LG Ref. No: 1/0005/2023/FUL . Conversion and change of use of mixed use barn to a dwelling.</p> <p>8.2 Agricultural Building At Nicholls West Putford Devon Ref. No: 1/0164/2023/AGMB. Prior notification for the change of use of agricultural building to 1no. dwellinghouse and associated building operations under Class Q</p> | 15 |

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| 9 | <p>Finance.</p> <p>9.1 Balances. Lloyds Bank Treasurers Account as at 28th February 2023</p> <table data-bbox="288 286 1276 389"> <tr> <td>Treasurers Account</td> <td style="text-align: right;">£ 9,628.30 Cr</td> </tr> <tr> <td>Cr Instant Access Savings</td> <td style="text-align: right;">£ 25,007.40 Cr</td> </tr> </table> <p>9.2 To Authorise the following Payments :</p> <table data-bbox="288 479 1276 801"> <tr> <td>Bradworthy Parish Memorial Hall - re hire of hall for March meeting.</td> <td style="text-align: right;">£14.00</td> </tr> <tr> <td>Fasthosts - re website hosting</td> <td style="text-align: right;">£6.00</td> </tr> <tr> <td>RAW Piper & Sons - re materials for DAANLS</td> <td style="text-align: right;">£524.70</td> </tr> <tr> <td>Rural Services - re <i>Common Moor scrub management.</i></td> <td style="text-align: right;">£6453.60</td> </tr> <tr> <td>TSC Signs Ltd - <i>provision of 2 signs - "Hunting and Shooting are prohibited on Common Moor"</i></td> <td style="text-align: right;">£153.38</td> </tr> </table> <p>9.3 To note receipt of the following sums :</p> <table data-bbox="288 896 1276 927"> <tr> <td>Bank Interest</td> <td style="text-align: right;">£7.40</td> </tr> </table> | Treasurers Account | £ 9,628.30 Cr | Cr Instant Access Savings | £ 25,007.40 Cr | Bradworthy Parish Memorial Hall - re hire of hall for March meeting. | £14.00 | Fasthosts - re website hosting | £6.00 | RAW Piper & Sons - re materials for DAANLS | £524.70 | Rural Services - re <i>Common Moor scrub management.</i> | £6453.60 | TSC Signs Ltd - <i>provision of 2 signs - "Hunting and Shooting are prohibited on Common Moor"</i> | £153.38 | Bank Interest | £7.40 | 15 |
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| 10 | <p>Correspondence.</p> <p>10.1 E-mail from Rural Payments Agency notifying revised Countrywide Stewardship Payment rates.</p> <p>10.2 E-mails notifying dates of Holsworthy Neighbourhood Police Team Council Meetings</p> <p>10.3 Email from North Devon Records Office thanking the council for its support.</p> | 5 | | | | | | | | | | | | | | | | |
| 11 | <p>Date of Next Meeting - Wednesday 10th May 2023 - Annual Parish Meeting followed by Annual Parish Council Meeting</p> | | | | | | | | | | | | | | | | | |