

**DRAFT Minutes of West & East Putford Annual Parish Council Meeting held on Wednesday
14th September 2022 at Bradworthy Memorial Hall**

Chaired by: Councillor Mrs L Drake		Clerk: David Smith
Present: Parish Councillors: S Carter M Cornish Mrs L Drake (Chair) T Hancock N Moulder		Agenda: One Minute Silence Co-option of Parish Councillors Items raised by members of the public Apologies Declarations of Interest Approval of the Minutes of the Meetings held on 20th July 2022 Reports Items to discuss Planning & Planning Correspondence Finance Correspondence Date of next meeting
	Item	<u>Action:</u>
30	One Minutes Silence in Memory of Her Majesty Queen Elizabeth II	
31	Co-Option of Parish Councillors The clerk confirmed that he ha spoken with Mr D Pomeroy who had confirmed that he wished to re-join the council but was unable to attend this evening due to a holiday. It was agreed to invite him to the next meeting. In addition Cllr Moulder would speak again with Mr C Pomeroy.	DS NM
32	Items raised by members of the public. A member of the public had contacted the Clerk to express concern about potholes in the road between Churston Cross and Corey Barton despite being reported twice to DCC, Clerk to raise with Keiran Stanbury at DCC, Cllr Carter has been contacted by another resident concerning a planning matter and will raise this with TDC on their behalf.	DS SC
33	Apologies. Apologies received from Cllrs N Hancock, M Thomas, J Wooldridge, District Cllr Pennington. & PCSO J McEldon.	
34	Declarations of Interest. Councillors Mrs Drake and Moulder have a Dispensation in items relating to Common Moor. Cllr Moulder has an interest in item 7.1.	
35	Approval of the Minutes of the Annual Parish Council Meetings held on 20th July 2022. Approved as a correct record.	

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Reports:

36.1 Police. No report and apologies received.

36.2 County Councillor J Morrish. No reports and no apologies received. The clerk will contact DCC to obtain an alternative contact in Cllr Morrish's continued absence.

36.3 District Councillor P Pennington. Cllr Pennington had given his apologies and had sent the following written report.

Report from Torrington District Council.

1. *Proclamation for accession of King Charles III took place on Monday at Victoria Park, Bideford.*
2. *All Council meetings suspended until 20th Sept - mourning period for the sad passing of Queen Elizabeth II.*
3. *With a bank holiday being declared on the 19th Sept refuse and recycling rounds altered - probably a day late for all properties. Please check website.*
4. *TDC. Full Council 5th Sept - main issue around the budget shortfall. Now in excess of £1m for this calendar year. Fuel, energy, supplies all having impact. Difficult choices for next year.*

Other items on the agenda

1) Notice Boards - will grant £350 from my Councillor Grant Fund

2) Wild Life Shooting on Common Moor. Police matter if member of public acting illegally. Will keep details of any other incidences should a larger picture emerge..

The Clerk confirmed that a formal complaint was raised with TDC regarding the continued spillage from recycling waste lorries. The response received confirmed that modifications were to be carried out to the lorries to prevent this happening.

36.4 Common Moor. Kivells have confirmed that scrub clearance will be carried out on area W5 this autumn and they are awaiting confirmation of the date this will take place. The next payment from the Rural Payments Agency is due the Council in December.

36.5 State of Roads/Signpost Update

Cllr Carter confirmed that the potholes at Churston Cross and near Mambury Manor have been reported but remain unrepaired. Cllr Carter will raise again and contact Keiran Stanbury at DCC.

Cllr Cornish reported that overhanging trees on the road from Powlers Piece towards Stibb Cross were causing larger vehicles to move across the centre of the road. This will again be reported to DCC via the website.

It was agreed to publish an item on Putford Post reminding residents of the report a pothole website.

Repairs have been carried out to the road outside High Chollacot.

Signposts at Wrangworthy Cross & Wheelers Cross have been identified as requiring repair as they are on main roads. These have been advised to Keiran Stanbury at DCC to request repair. Details of approved contractors for cleaning and repair of signposts have also been requested.

DS

SC

SC

<p>37</p>	<p>Items to Discuss.</p> <p>37.1 Devon Air Ambulance Night Landing Site. Mr Headdon has advised that he is unable to complete the work as he has been unable to obtain the digger free of charge. It was agreed to approach 2 local contractors to quote for the hire of the digger to enable the work to be completed.</p> <p>Cllr Moulder confirmed that the annual inspection of the site by Devon Air Ambulance had just been completed.</p> <p>37.2 Fly Tipping at Common Moor Cross. Nothing further to report in advance of the meeting between Cllr Thomas, David Williams and DWT scheduled for 4th October.</p> <p>37.3 Parish Council Notice Boards. Cllr Carter confirmed that replacement and repair of the notice boards had now commenced. However the contractor has advised that the East Putford notice board is also beyond repair but can be replaced at the same cost. The resident at Putford Bridge has requested that the notice board be moved as it was causing problems to his property. Cllr Carter will speak to other residents at Putford Bridge to see if the Board can be placed in its original location. If not, other possible sites will be identified.</p> <p>37.4 Shooting on Common Moor - No further response has been received from Devon & Cornwall Police and they were not in attendance at the meeting. The Clerk will contact the Rural Crime Unit to seek advice. Bradworthy Parish Council have confirmed that they placed signs prohibiting shooting on Bradworthy Moor even though they did not own the land. This was done following approval from the graziers using the land. Clerk to investigate purchase of signs.</p> <p>37.5 Holsworthy Rural transport. Cllr Mrs Drake confirmed that she had attended the presentation on 27th July had confirmed West & East Putford's commitment to provide support of £500 pa when the lottery funding ceases next year. however, there were very few other local council's represented and it was agreed that further details of other support offered should be requested together with details of usage of the service by Putford residents.</p>	<p>NM/LD</p> <p>SC</p> <p>DS</p> <p>DS</p>
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38.	<p>Planning and Planning Correspondence.</p> <p>There were no outstanding Planning Applications to consider.</p> <p>38. 1. The status of the following applications was noted.</p> <p>Planning Application 1/0573/2022/OUT Outline application with all matters reserved for no.1 dwelling. Land adjacent Longclose, East Putford.</p> <p>Refused</p> <p>Planning Application 1/0553/2022/FUL Siting of a holiday rental shepherd's hut (Re-submission of 1/0186/2022/FUL)</p> <p>Refused</p> <p>Planning Application 1/1023/2020/AGMB Demolition of agricultural building and erection of 3no. dwellinghouses with associated works in lieu of Class Q permission. Building at High Chollaton, West Putford Devon.</p> <p>Permitted</p> <p>1/0299/2022/FUL Retrospective application for cow tracks across agricultural land Land At Winslade Barton Putford Devon</p> <p>Awaiting Decision</p>	
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<p>39</p>	<p>Finance.</p> <p>39.1 Balances. Lloyds Bank Treasurers Account as at 5th September 2022: £24776.07 Cr</p> <p>39.2 The following payments were approved and authorised: Proposed by Councillor Moulder , seconded by Councillor Cornish and unanimously agreed.</p> <table border="0"> <tr> <td>Bradworthy Memorial Hall - re Hire of Hall in September</td> <td style="text-align: right;">£12.00</td> </tr> <tr> <td>Fentongallen re supply of daffodil bulbs for Queen’s Jubilee</td> <td style="text-align: right;">£427.15</td> </tr> </table> <p>39.3 2022/23 Budget Update The clerk presented interim budget figures to the end of August 2022 which confirmed that the council remained within the overall budgeted expenditure for the year. Figures relating to income and expenditure for Common Moor had been separated to give a clearer picture and insurance costs for Common Moor would in future be charged against the RPA income.</p> <p>39.4 Earmarking of Reserves. The council agreed that funds should be set aside for the provision of a community based asset which may include the refurbishment of the Skittles Alley. As the ownership of the land is unclear at present it was agreed to seek legal advice to assist in the identification of the owner. Clerk to approach DALC for assistance in the first instance.</p> <p>39.5 Option to opt out of the SAAA Central External Auditor Appointment Arrangements. The council agreed to remain within the existing scheme. No further action required.</p> <p>39.6 Provision of a Debit Card to facilitate payment of Website Fees. The council agreed to this request so that fees for hosting the council’s website can be charged direct to the council.</p>	Bradworthy Memorial Hall - re Hire of Hall in September	£12.00	Fentongallen re supply of daffodil bulbs for Queen’s Jubilee	£427.15	<p>DS</p> <p>DS</p>
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40	<p>Correspondence.</p> <p>40.1 Request for support from Dream A Way. Declined</p> <p>40.2 Invitation to DALC Annual Conference - Wednesday 5th October. Declined</p> <p>40.3 North Devon Community Emergency Planning and Flood Warden Training - Monday 19th September 5.30pm. This free event has now been postponed due to the clash with the funeral of Her Majesty Queen Elizabeth II. Cllr Carter has expressed an interest in attending the re-scheduled event.</p> <p>40.4 E-mail from Bradworthy Parish Council requesting support for a Community Speedwatch scheme. Declined</p>	SC
41	<p>Date of next Meeting: Wednesday 16th Novmber 2022 at 7:30pm in the Collacott Room, Bradworthy Memorial Hall .</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of the Parish Council Meetings held on 20th July 2022 ➤ Payments 		
<p>These Minutes are agreed by those present as being a true record.</p>		
<p>Signed: Chair of West & East Putford Parish Council</p>	<p>Date:</p>	