

WEST AND EAST PUTFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON
FLEMING, BARNSTAPLE, DEVON. EX31 4TG.

TEL: 01598 710526. E-MAIL: sue@suesquire.com
CHAIRMAN: COUNCILLOR D SMITH

TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on Wednesday, 15 September 2021 at 7.30pm by ZOOM. The Agenda and joining details are below.

Sue Squire, Parish Clerk. 10 September 2021
[https://us06web.zoom.us/j/83434251723?](https://us06web.zoom.us/j/83434251723?pwd=WHhKZWVKbzBSNVdxdk43dUM4cDITUT09)
[pwd=WHhKZWVKbzBSNVdxdk43dUM4cDITUT09](https://us06web.zoom.us/j/83434251723?pwd=WHhKZWVKbzBSNVdxdk43dUM4cDITUT09)

Meeting ID: 834 3425 1723
Passcode: 473639

Or dial by your location
0203 901 7895 United Kingdom
0208 080 6591 United Kingdom
0208 080 6592 United Kingdom
0330 088 5830 United Kingdom
0131 460 1196 United Kingdom
0203 481 5237 United Kingdom
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Meeting ID: 834 3425 1723
Passcode: 473639

Find your local number: [https://us06web.zoom.us/j/83434251723?](https://us06web.zoom.us/j/83434251723?pwd=WHhKZWVKbzBSNVdxdk43dUM4cDITUT09)
[pwd=WHhKZWVKbzBSNVdxdk43dUM4cDITUT09](https://us06web.zoom.us/j/83434251723?pwd=WHhKZWVKbzBSNVdxdk43dUM4cDITUT09)

No.	Item	Min s
1.	Presentation by a representative from Airband.	15
2.	Items raised by members of the public. <i>It should be noted that representations by members of the public are permitted for a maximum of 3 minutes.</i>	3
3.	Apologies.	1
4.	Declarations of Interest.	1
5.	Approval of the Minutes of the Parish Council Meeting held on 21 July 2021.	3
6.	Reports: Written Reports requested - to note at this point in the meeting. 6.1 Police. 6.2 County Councillor J Morrish. 6.3 District Councillors R Hicks and P Pennington. Health of Councillor Hicks. 6.4 Common Moor. Councillor Thomas 6.5 Training. Councillor Thomas / Clerk 6.6 Vacancy on the Parish Council. Co-option 6.7 State of the roads update. Councillor Thomas / Clerk	10

7.	<p>Items to Discuss.</p> <p>7.1 Roadmap Newsletter from DCC. Road Warden Scheme. Councillors Carter and Mrs Williams.</p> <p>7.2 Land at West Putford for benefit of Parish. Councillor Carter to advise on any further information he has obtained.</p> <p>7.3 Maintenance of hedges and trees in the Parish. Councillor Cornish to advise on his conversation with a landowner.</p> <p>7.4 Parish Website. Councillor Smith.</p> <p>7.5 Devon Air Ambulance Night Landing Site. Councillor Heddon / Clerk.</p> <p>7.6 The Queen's Green Canopy marking the Platinum Jubilee. Councillor Thomas will advise on his conversation with Natural England and if positive, to consider the purchase of a suitable tree.</p> <p>Separately, an email dated 24/8/21 and circulated to Councillors, regarding DCC's Devon Free Tree Scheme to be considered.</p>	20
8.	<p>Planning and Planning Correspondence.</p> <p>8.1 The following Planning Applications were received between meetings and a response was agreed under the Scheme of Delegation as follows, and submitted to TDC by the Clerk:</p> <ul style="list-style-type: none"> • 1/0925/2021/FUL – Conversion of existing store to form residential unit for holiday letting purposes (Variation of condition 2 of application 1443.2004/COU (Holiday Occupation)), East Sessacott Farm, Putford • 1/0962/2021/FUL – Demolition of existing garage premises, erection of one dwelling with garage, access and drainage arrangements – Powlers Piece Garage, Putford <p>8.2 Letter to TDC regarding Parish Council responses to Planning Applications.</p>	10
9.	<p>Finance.</p> <p>9.1 Balances. To be tabled at the Meeting. Budgetary figures to the end of August will be forwarded to Councillors ahead of the meeting.</p> <p>9.2 To authorise the following payments: Mrs S Squire Redacted under the Data Protection Act. Councillors will be shown the details</p> <p>HMRC PAYE £45.20</p> <p>9.3 Contract Renewal for internal auditor.</p> <p>9.5 Bank Account. The Clerk will give more information on internet banking.</p> <p>9.6 Notice Board at West Putford. The Clerk will give more information.</p>	10
10.	<p>Correspondence.</p> <p>10.1 Atlantic Academy Governors. Email from the Chair of Governors dated 21/8/21 refers. The Academy is looking for some Community Governors to sit on the Board.</p> <p>10.2 TDC. Consultation running until 8/10/21 in respect of TDC's Taxi and Private Hire Policy. The email with attachment giving details was dated 18/8/21.</p>	5
10.	<p>Compliance and Policies.</p> <p>10.1 Disciplinary Policy. Parish Clerk.</p> <p>10.2 Data Privacy Policy. Councillor Thomas.</p>	10

11.	Items to note: 11.1 Clerk's Leave: 25 September to 3 October inclusive.	2
12.	Date of next Meeting: Wednesday, 17 November 2021 at 7.30pm in Bradworthy Memorial Hall subject to Covid-19 infection rates being below the national average. This will be the budget setting meeting.	Total Mins 90