

WEST AND EAST PUTFORD PARISH COUNCIL

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREWAYS, BRATTON FLEMING,
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CHAIRMAN: COUNCILLOR MRS P GEEN, Lovelake, North Worden, West Putford, Holsworthy,
EX22 7UZ. Tel: 01409 261537.

TO ALL COUNCILLORS:

You are hereby summoned to a Parish Council Meeting on **Wednesday 20 May 2020 at 7.30pm by teleconference.**

The Agenda is detailed below.

Sue Squire, Parish Clerk. 14 May 2020

No.	Item	Mins.
1.	<p>Items raised by members of the public. Members of the public are requested to send representations direct to the Clerk due to the time restriction of the meeting.</p> <p>1.1 Representations regarding the very poor condition of the road from Happilands almost to Silworthy Cross. This item will be further discussed under 8.1 below.</p>	3
2.	<p>Apologies.</p>	2
3.	<p>Declarations of Interest. Councillors Cornish, Mrs Drake, Moulder and Pomeroy have a Dispensation for items relating to Common Moor.</p>	2
4.	<p>Approval of the Minutes of the meetings held on 18 March 2020 and 27 April 2020.</p> <p>The paper copy will be signed when physical meetings are being held again.</p>	5
5.	<p>Reports. Would those listed below please submit a written Report ahead of the meeting to be circulated to Councillors.</p> <p>5.1 Police</p> <p>5.2 County Councillor B Parsons</p> <p>5.3 District Councillors R Hicks and P Pennington</p> <p>5.4 Councillor M Thomas – Common Moor</p> <p>5.5 Councillor S Carter – Newsletter</p>	10
6.	<p>Finance. Balances will be tabled.</p> <p>6.1 To approve the following payments:</p> <p>Mrs S Squire Redacted under the Data Protection Act. Councillors will be shown the details</p> <p>HMRC PAYE £TBA</p> <p>Community First Insurance renewal due 1 June 2020. The renewal documents have not yet been received. They were very late being received in 2019. £TBA The Clerk has requested an alternative quotation from BHIB Councils.</p> <p>6.2 Common Moor Combined Liability Insurance. To note that the Policy has been renewed.</p>	10

	<p>Due to the renewal premium cheque being received after the renewal date, because it had to be sent to Councillor Mrs Drake for signature, returned and then sent by the Clerk, the renewal date is now from 14 April 2020 which is the date the cheque cleared.</p> <p>6.3 2020/21 Precept. To note that the sum of £1,966.31 has been received from Torridge District Council, being the first tranche of the Precept amounting to £1,500.00 and £466.31 in respect of additional funding to assist community groups in connection with the coronavirus epidemic.</p>	
7.	<p>Planning.</p> <p>7.1 To consider the following Applications. West & East Putford Parish Council is being consulted as an adjoining Parish to the first Application:</p> <ul style="list-style-type: none"> ▪ 1/0328/2020/FULM – Variation of condition 2 of planning permission 1/1177/2015/FULM – alteration to layout and module row spacing, change in location of access track and reduction in number of transformers – land at Bulkworthy, Devon ▪ 1/0290/2020/FUH – Proposed extension to form sitting room or guest bedroom – Littlecot, Putford. <p>7.2 Planning Correspondence. At the time of preparing the Agenda, there was no planning correspondence to consider.</p> <p>7.3 To adopt Planning Committee Terms of Reference. A draft will be circulated to Councillors.</p>	10
8.	<p>Items to discuss:</p> <p>8.1 Very poor state of the road from Happilands almost to Silworthy Cross. There was email correspondence about this in July 2019. To consider making further representations to DCC Highways about the significant deterioration.</p>	10
9.	<p>Items to note:</p> <p>9.1 Devon Air Ambulance Night Landing Site. Councillor Moulder to give an update on the present position.</p>	5
10.	<p>Date of next meeting. Wednesday, 15 July 2020 at 7.30pm by teleconference.</p>	1 Total 58 mins