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| **WEST AND EAST PUTFORD PARISH COUNCIL**  PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE, DEVON. EX31 4TG.  TEL: 01598 710526. E-MAIL: sue@suesquire.com  CHAIRMAN: COUNCILLOR MRS P GEEN, Lovelake, North Worden, West Putford, Holsworthy,  EX22 7UZ. Tel: 01409 261537. | | |
| **TO ALL COUNCILLORS:**  You are hereby summoned to a Parish Council Meeting on **Monday, 27 April 2020 at 10am by teleconference.**  The Agenda is detailed below.  Sue Squire, Parish Clerk. 22 April 2020 | | |
| **No.** | **Item** | Mins. |
| 1. | **Clarification of meeting held by teleconference on 18 March 2020.**  To note that at that time, there was concern regarding holding a physical meeting due to the emerging information in connection with the coronavirus.  No information had been received from the government or the National Association of Local Councils regarding the procedure and a decision was taken, for the safety of all, to hold the meeting by teleconference.  It has since been clarified that the meeting was not lawful because confirmation had not been received that it was in order to do so.  The Parish Council stands by it’s decision to hold a remote meeting for a number of valid reasons.  To ratify the decisions made at the meeting on 18 March 2020.  Parish Councils have since had confirmation from the National Association of Local Councils that remote meetings can be held under the legislation of the COVID-19 law until May 2021. | 10 |
| 2. | **Items raised by members of the public.** Members of the public are requested to send representations direct to the Clerk due to the time restriction of the meeting. | 3 |
| 3. | **Apologies.** | 2 |
| 4. | **Declarations of Interest.**  **Councillors Cornish, Mrs Drake, Moulder and Pomeroy have a Dispensation for items relating to Common Moor.** | 2 |
| 5. | **Items to discuss.**  **5.1 Update Newsletter – Councillor Carter**  **5.2 Additional funding from Torridge District Council and how this could be allocated within the Parish via a community group.**  **5.3 To review the list of vulnerable people and the support being provided.**  **5.4 Annual Parish Council Meeting (AGM).** The National Association of Local Councils have informed Parish Councils that the Annual Parish Council Meeting, usually held in May each year, does not, due to the current coronavirus situation, have to be held in May 2020 and can be postponed until May 2021.  To decide whether to postpone the Annual Parish Council Meeting until May 2021.  To also note that the Annual Parish Meeting (not to be confused with the Annual Parish Council Meeting), where Reports from Organisations are given, usually ahead of the Annual Parish Council Meeting, and must be held annually between 1 March and 30 June each year, does not have to be held this year. | 25 |
| 6. | **Planning.** To consider the following Application. West & East Putford Parish Council is being consulted as an adjoining Parish.  **Application 1/0267/2020/FULM – Variation of condition 6 (I) and (n) of planning permission 1/177/2015/FULM (5 megawatt solar park and ancillary development (on 14.6 hectares of land) to amend HGV access route and frequency of road survey – land at Bulkworthy, Devon.** | 10 |
| 7. | **Date of next meeting. Wednesday, 20 May 2020 at 7.30pm by teleconference.**  Subject to Item 5.4 above, this may or may not be the Annual Parish Council Meeting. | 1  Total 43 mins |